

Work Allocation amongst Senior Officers

Sr. No.	Name of the Officer and Designation	Allocation of Section/Work	Remarks
1.	Shri Santosh Kumar Singh, Addl. Development Commissioner	<p><u>PM&E-I Section</u></p> <p>i. National Centre for Handloom Textiles (NCHT), Marketing Complex, Janpath, Delhi Haat;</p> <p>ii. Handloom awards,</p> <p>iii. Allotment of stalls in various exhibitions including craft melas</p> <p>iv. NHDP (Handloom Marketing Assistance)</p> <p>v. Marketing Incentive</p> <p>vi. Matters relating to HEPC</p> <p><u>PM&E-II Section</u></p> <p>i. Geographical indications</p> <p>ii. e-Commerce</p> <p>iii. India Handloom Brand</p> <p>iv. Handloom mark</p> <p>v. Textile Policy</p> <p><u>New Initiatives</u></p> <p>i. Producers' company.</p> <p>ii. Handloom Craft Villages</p> <p>iii. Setting up Design Resource Centers (DRCs) in WSCs</p> <p>iv. Vision document</p> <p>v. Other Miscellaneous matters not Specifically allocated to any officer.</p> <p><u>Budget and Accounts section</u></p> <p>(i) Pay & Accounts matters</p> <p>(ii) Budget and Plan Coordination</p> <p>(iii) Annual Report and Audit matters</p> <p>Hindi Section</p> <p>Parliament & Coordination Section</p> <p>General and R&I Section</p> <p>RTI & Grievance Cell</p>	ADC(SKS) will assign the work to the concerned Assistant Director to deal with the matter
2.	Shri Vivek Kumar Bajpai, Addl. Development Commissioner	<p>i. BLC & other interventions</p> <p>ii. General States Section</p> <p>iii. NER States Section</p> <p>iv. Mega Cluster Section</p> <p>v. IT(PMU portal, Coordination with NIC, e-office technical aspects)</p>	DDC(DLM) will assign the work to the concerned Assistant Directors to deal with the matter

		<p>Enforcement Wing</p> <p>Establishment-I Section</p> <p>(i) Establishment & Administrative Matters.</p> <p>(ii) Vigilance.</p> <p>Establishment-II Section</p> <p>(i) Establishment & Administrative Matters of WSCs/IIHTs.</p> <p>(ii) Other matters connected with field offices/IIHTs</p>	<p>ADC(VKB) will assign the work to the concerned Assistant Director to deal with the matter</p>
		<p>I. Raw Material Supply Scheme</p> <p>II. Research and Development</p> <p>III. Handloom Census</p> <p>IV. NHDC</p> <p>V. Erstwhile RRR Package</p> <p>VI. Wool & Woolen Design Development Centre for installation of spinning plant at solina Ram Bagh Srinagar</p> <p>VII. Weavers' Welfare Section</p> <p>VIII. Weavers' Mudra Scheme</p> <p>IX. Insurance</p> <p>X. NIOS/IGNOU</p> <p>XI. Bunker Mitra Helpline</p>	<p>DDC(KCS) will assign the work to the concerned Assistant Directors to deal with the matter</p>
3.	Smt. Rita Prem Hemrajani MD/NHDC	<p>I. Setting up and running of Handloom outlets at high end marketing complexes such as Santushti Complex (Tejas Comp.)</p> <p>II. Revitaalizing Urban Haats</p> <p>III. Niche Product Expos in 5/7 star Hotels, etc.</p> <p>IV. Streamline the awards and stall allotment to weavers including Delhi Hatt</p>	<p>MD/NHDC(RPH) will assign the work to the concerned Assistant Directors to deal with the matter</p>