

Government of India
Ministry of Textiles
Office of the Development Commissioner (Handlooms)
Udyog Bhawan, New Delhi 110011

The Office of the Development Commissioner (Handlooms) has introduced Comprehensive Handloom Cluster Development Scheme for integrated & holistic development of Varanasi Handloom Mega Cluster. As per the diagnostic study and Detailed Project Report (DPR) of the Varanasi Cluster, there are about 45,000 working handlooms. In this regard, a technical survey is proposed for all the working handlooms.

Expression of Interest (EoI) is invited from eligible agencies (market research, consumer research or others) for the above mentioned survey.

Last date of receipt of EoI is 21 days from the date of advertisement. In case the 21st day falls on a holiday, the next working day will be considered as the last day.

For complete details about survey components, selection process and other terms and condition, please refer to the Term of Reference (ToR) available at <http://handlooms.nic.in>.

Sd/-
Development Commissioner (Handlooms)

Notice Inviting Expression of Interest (Eoi) for a technical survey of working handlooms under Comprehensive Handloom Cluster Development Scheme (CHCDS)

Last date of receipt of EOI: 21 days from the date of the advertisement. In case the 21st day falls on a holiday, the next working day will be considered as the last day.

1. Introduction

The handloom sector is the second largest employer in India, providing employment to about 65 lakh persons. This sector is suffering due to its very nature of being unorganised and dispersed. There is absence of market intelligence, poor exposure to new technologies, product diversification, stiff competition with mechanized sector, inadequate infrastructure & common facilities, lack of adequate working capital etc. Large handloom clusters, like Varanasi, require massive investment for its integrated and holistic development. With this background, Comprehensive Handlooms Cluster Development scheme (CHCDS) has been launched. Details of the scheme is available at www.ministryoftextiles.gov.in

2. Technical Survey of the Working Handlooms

2.1 Background

In the diagnostic study of Varanasi Cluster, it has been observed that the handlooms at many places are not in a good condition. As a result, the quality and timely delivery of the handloom products are suffering. Therefore, there is need to assess exact no. of handlooms in working condition and their exact technical status at present. With this objective, a technical survey of the working handlooms has been proposed.

2.2 Objective

The objectives of technical survey of handlooms are as follows:

- a. To find the exact numbers of handlooms region-wise in working conditions in Varanasi Handloom Mega Cluster.
- b. To identify major technical issues related to handloom working that require urgent attention.

3. Implementing Agency

To conduct this technical study, Expression of Interest (Eoi) is invited from the professional agencies having proven experience in the field of conducting surveys and studies, to conduct on its behalf, a survey of Handloom units in Varanasi Cluster.

It is estimated that nearly 45,000 handlooms are operational in nearly 12 sub-clusters of Adampura, Dasashwamedh, Bhelupura, Ramnagar, Chandolli, Sakaldeha, Chaihniya, Dhanapur, Jaitpura, Chiraigaon, Cholapur, Nagwa etc. The agency's role will be:

- a. To conduct door to door survey of handloom units as per schedule developed by the agency and approved by the O/o Development Commissioner (Handlooms)
- b. Preparation and processing of house/ unit-wise & loom-wise data
- c. Preparation of comprehensive analytical report.

The survey should cover all the working handlooms in the identified regions

4. Eligibility criteria for submission of EOI :

1. Reputed consultants/consulting firm and research agencies/Institutes with adequate and specific experience to handle the work.
2. Reputed organizations registered under the Societies Act/Companies Act, preferably having an experience of working in handlooms will be preferred. Audited accounts along with the certificate of company's turnover from the authorized signatory of the company need to be submitted along with the response.
3. Agency having strong local presence will be preferred.
4. Agency having professionally qualified technical manpower shall be preferred.
5. The agency shall be required to submit a certificate of authentication in respect of all information given in response to this notice.
6. The agency should be capable to complete the work within 2 months from the date of awarding the contract, subject to any force majeure conditions.

5. Procedure for Submission and Evaluation of Expression of Interest (Eoi)

It is proposed to have a 2-bid system for project approval viz. Technical Bid and Financial Bid. One sealed envelope should contain the Technical Bid i.e. a copy of proposal in CD along with two hard copies of the same. The other sealed envelope should contain the financial bid. Both these sealed envelopes should be put together in a bigger envelope duly sealed for submission to: The Development Commissioner (Handlooms), Ministry of Textiles, Government of India, Udyog Bhawan, New Delhi-110 011. Tel: 011-23062945. The envelope should be clearly marked '**Proposal for Conducting a Technical Survey of Handlooms under Mega Cluster Scheme, Varanasi**'. The applications should reach within 21 days from date of publication of advertisement. The suggested content of technical and financial bid documents is given in annexure. Please note the contents of Financial Bid should not be a part of Technical bid under any circumstances.

Based on the analysis of the Technical bid submitted by various agencies, selected agencies will be asked to make a detailed presentation. This presentation will also provide an opportunity to the agency/ies to obtain any clarification, which they may have on the nature and scope of the proposed survey.

Process of project approval

1. Technical bids will be opened and assessed by O/o DC (Handlooms).
2. Eligible agencies would be called for a presentation before the committee.
3. Financial bids shall be opened for only those agencies who are deemed qualified in their technical bid.
4. Final selection of the agencies will be made based on technical and financial criteria.
5. The committee reserves the right to recommend amendments in the proposed project. The selection in that case will be subject to incorporation of those amendments.
6. Decision of the committee shall be final and binding on all the applicants.

6. Payment terms and conditions:

Survey charges to be paid in the following manner:

- a. Advance 20% (Released against the Bank Guarantee for equivalent amount valid for six months)
- b. Submission of Interim Report 40%
- c. Acceptance of the Final Report 40%

7. Other terms and conditions:

1. Presentation of the Draft Report to Office of the Development Commissioner (Handlooms) on a date and place which will be decided mutually
2. Confidentiality of the data provided by the office of the Development Commissioner (Handlooms) should be maintained.
3. The report will be sole property of the office of the Development Commissioner (Handlooms). Any portion or part of the report should not be produced / published or sold to others.
4. The report would be treated as final only after its approval by Office of the Development Commissioner (Handlooms)

8. Rights of Ministry of Textiles

The Ministry of Textiles reserves the right to accept / reject the proposals received without assigning any reasons whatsoever, or may call for any additional information / clarification, if so required.

9. Court Jurisdiction

This shall be subject to the exclusive jurisdiction of courts at Delhi/New Delhi

10. Force Majeure

Both the parties shall bear with the force majeure, which could not be reasonably foreseen.

11. Interpretation and Severability:

Wherever possible, each clause shall be interpreted in such a manner as to be effective and valid under every applicable law, but if any clause pertaining to this agreement shall be prohibited by or invalidated under such law, such clause shall be ineffective to the extent of such prohibition or invalidity without invalidating or nullifying the remainder of such clause or other clauses.

- a. It is agreed that the terms and covenants contained herein shall prevail over any other order or correspondence that might have been issued earlier. This shall constitute the entire agreement with the consultant and shall over-rule all previous correspondence if any, which is inconsistent herewith.
- b. All disputes/interpretation and other matters if any, concerning this agreement in any manner whatsoever shall be subject to final decision of the O/o Development Commissioner (Handlooms) .
- c. Governing Law and Jurisdiction: This agreement shall be governed by the laws in India.

12. Agreement cancellation:

In the event of agency will fully not commencing the work within 30 working days after awarding the contract, Office of the Development Commissioner (Handlooms) at its sole discretion shall cancel this agreement in writing and agency shall refund the advance payments within 10 days to O/o Development Commissioner (Handlooms) along with interest @ 18% p.a.

13. Miscellaneous

In case any further clarification or information is required following may be contacted:

1. Sh. Manoj Jain, Deputy Director (Handlooms), Office of the Development Commissioner (Handlooms), Ministry of Textiles, Government of India, Udyog Bhawan, New Delhi-110 011. Tel: 011- 23061643, e.mail: jain_manoj@sify.com
2. Sh. Prashant Agarwal, Technopak Advisors, 4th Floor, Tower A, Building 8A, DLF Cyber City, DLF Phase II, Gurgaon-122 002. Tel: 0124-4541111, Fax: 0124-4541198, email : prashant.agarwal@technopak.com

Annexure

A. Technical Bid

- a. Agency background
- b. Detailing of activities with timeline
- c. Manpower planning
- d. Deliverables
- e. Methodology

Attachments to be furnished

6. The agencies while submitting their Expression of Interest should provide the following details:-
 - a. Full particulars of the constitution, Ownership, organizational structure and main activities of the agency, including details of full time professionals.
 - b. Unabridged annual reports or audited financial accounts for the last three years
 - c. Names and short CVs of the full time & part time researchers, including technical professionals proposed to be involved in the work (CVs would need to back by written commitment of the person of availability of his service).
 - d. Details of major assignments undertaken of a similar nature, during last three years.
 - e. Details of office locations and available infrastructure in Varanasi

Financial Bid

The financial bid should quote the total charges for the assignment covering all the associated costs, which includes:-

- a) Printing of stationery / schedule.
- b) Door to door survey for compilation of data as per the schedule developed by agency and approved by the office of Development Commissioner (Handlooms).

c) Processing of data and generation of output tables as approved by the office of Development Commissioner (Handlooms).

d) Printing of 5 copies of interim report and 25 copies of final report along with soft copy.

e) Any other expenditure