

**Guidelines for implementation of
“Hathkargha Samvardhan Sahayata (HSS)”**

1.0 Introduction

On the occasion of second National Handloom Day celebrated in Varanasi on 7th August 2016, Hon'ble Minister of Textiles announced “Hathkargha Samvardhan Sahayata” to meet the needs of handloom weavers for assistance on larger scale for looms and accessories.

2.0 Objective

It aims to provide financial assistance for technological up-gradation to improve quality of the fabric and productivity.

3.0 Sharing of financial assistance

Under HSS, financial assistance to the extent of 90% of cost of technological up-gradation item shall be borne by the Govt. of India while remaining 10% shall be borne by the beneficiary.

4.0 Admissible Technology Up-gradation items

Indicative list of items is as follows:

a)	Pneumatic jacquard system for a set of 4 handlooms
b)	Motorized jacquard on the existing handloom
c)	Take-up & let off motions on the existing handloom (including fitting charges)
d)	Multiple box motion
e)	Multiple buti weaving sley
f)	Twin cloth weaving mechanism (including fitting charges)
g)	Jacquard with complete set including installation
h)	Dobby

i)	Healds reeds, bobbins, shuttles etc. (set)
j)	Frame loom a) upto 60" b) above 60"
k)	Construction workshed
l)	Asu Machine (Manual)
	Asu Machine (Motorized)
m)	Warp beam & fabric beam
n)	Normal warping machine
o)	Motorized warping machine
p)	Motorized Pirn Winding machine
	Motorized Pirn- cum bobbin/ dubba Winding machine
q)	Street Sizing Kit (brush, sticks, spray gun etc.)

List of items is updated alongwith the cost norms on the recommendations of the Expert Committee.

5.0 Guidelines

Guidelines for implementation of the HSS are as follows:

- **Lead Agency:** Weavers' Service Centre (WSC) shall act as lead agency in purchase of technological up-gradation (looms/accessories) by the weavers from Empaneled Suppliers.
- **Empanelment of Suppliers:** List of empaneled suppliers for each item shall be prepared by the WSC concerned through a transparent process by following standard document (Expression of Interests) prepared by the Office of the Development Commissioner (Handlooms). As per the document, a Committee, chaired by the officer in-charge, WSC

concerned with officials of the State Directorate of Handlooms & Textiles and NHDC shall empanel the Suppliers.

- **Collation of items:** A list of technology up-gradation items for which funds have been sanctioned/released by the O/o DC (Handlooms) shall be prepared for each cluster by the WSC concerned. Items with same specifications shall be collated to assess total requirement (in number) of each item for all clusters.
- **Selection of beneficiaries:** A list of beneficiaries shall be prepared by the WSC concerned in association with the Implementing Agency and State Directorate of Handlooms concerned. Selection of beneficiaries shall be done through organizing camps. They will be informed to participate in camps through SMS etc. Weavers shall be informed to bring copy of Aadhar Card, photograph and weavers' I-card in the camps. Looms/accessories shall be given only to those weavers who have undergone training in weaving in last 2 years under various Govt. programmes, including Block Level Clusters and are willing to contribute 10% of the cost.
- **Organising Camps, payment of advance payment to supplier and supply order**
 - i) A Camp of empaneled suppliers shall be held at central location in the cluster as decided by the WSC concerned wherein Suppliers shall display their products. WSC concerned shall assure that quality of the item displayed in the camps matches with the sample submitted by the supplier at the time of submission of bid. Supplier shall indicate timelines for delivery of the item concerned.
 - ii) In the camp, selected weavers shall be called to place order for supply of particular item/s and pay their 10%

financial contribution digitally to the supplier through RTGS/NEFT/UPI etc.

- iii)** On the spot, WSC shall consolidate the order and convey to the supplier.
 - iv)** Supply order shall contain the details of the weavers i.e. name, address, mobile no., name of the item/s to be supplied alongwith their specifications and cost, expected date of supply etc.
 - v)** A copy of the supply order shall be endorsed to NHDC and weaver concerned.
- **Release of funds:**
 - i) Of the total cost of technological up-gradation items, 90% share of the GoI shall be released to NHDC for onward release to the beneficiaries through DBT.
 - ii) On depositing 10% financial contribution by the weaver to the Supplier, 90% GoI share shall be transferred by Office of DC (HL) in the Bank account of the NHDC after getting details of beneficiaries. This amount shall be transferred immediately in the Bank account of beneficiaries through DBT after the installation of item/s to enable payment to supplier.
 - iii) 90% payment to the supplier by the beneficiary shall be done after getting satisfactory inspection report from WSC concerned. In this regard, due intimation shall be made to WSC concerned to the weavers so that payment may be released to the supplier on time.
 - **Supply of items by Supplier:**
 - i) In accordance with supply order and delivery schedule, Supplier shall get the items ready and inform the same to the applicants, WSC concerned and NHDC.

- ii) The item/s will be collected by the weavers from the Weavers' Service Centre (WSC)/Common Facility Centre (CFC) or from a place at a Block level as decided by the WSC concerned. For this, prior intimation shall be given to the weaver concerned by the WSC through SMS etc.
 - iii) WSC concerned shall be responsible for conducting test checks to ensure adherence to quality of supplied material as per sample displayed, and also the timelines assured for delivery.
 - iv) Installation of loom, jacquard, dobby etc. shall be responsibility of supplier at the site of weaver.
- **Inspection of items:**
 - i) Quality and physical verification of the item/s supplied shall be done jointly by the official of the WSC concerned and NHDC/State Directorate of Handlooms & Textiles. It should be completed within 07 days of the supply/installation.
 - ii) In case, quality of the item is not upto the mark, same shall be informed to the supplier for corrective action.
- **Penal Action:** Finally, if the Supplier does not provide items as per requirement, the agency shall be debarred from empanelment along with suitable penalty as decided by WSC. In case, beneficiary utilizes assistance for other purposes with malafide intention, suitable penal action will be taken to recover the funds.
- **Monitoring:** WSC concerned shall furnish cluster-wise physical progress to NHDC, which in turn will submit physical and financial progress to Office of DC (Handlooms).

- **Administrative Cost:** NHDC will be provided 1.25-2% administrative charges (on Gol share) for rendering their services. This is on the lines of Yarn Supply Scheme

Note: In case, cost of any item comes out to be more than the prescribed cost in the guidelines of scheme, shall be borne by the beneficiary.