

No. 1/20/2013/NHHM
Government of India
Ministry of Textiles
National Handicrafts and Handlooms Museum

Pragati Maidan, New Delhi
Dated : 25th July, 2013

RECRUITMENT NOTICE

The Additional Commissioner (Handlooms), National Handicrafts and handlooms Museum, New Delhi invites application in the prescribed format alongwith attested copies of Certificates and testimonials, two recent passport size photograph, Indian Postal Order for Rs.50/- being the application fee in favour of Senior Pay and Accounts Officer (Ministry of Textiles), New Delhi (No application fee for SC/ST candidates) from eligible candidate for filling up the post of one Carpenter (unreserved) on direct recruitment in the PB-1 with pay scale of Rs.5200-20200 plus grade pay of Rs.1900. Candidates working in Govt./Semi Govt./Public Sector/Undertaking/Autonomous Institutions are instructed to submit their applications through proper channel. Candidates should note that mere fulfilling of minimum requisite qualifications & experience of the post bestows no right on them to be call for interview. Only short listed candidates will be called for interview as the department deemed fit. Only Indian citizens need to apply.

Educational Qualification & Experience :

1. Cabinet maker and designer.
2. Should have worked in a first class firm or Government workshop as a cabinet maker and designer for at least 3 years should also possess experience of atleast 5 years in a Museum.

Age Limit:

Between 18 and 25 years (upper age limit for Government servants is relaxable upto 40 years).

Place of Posting: Delhi

The details regarding general information for candidates for Direct Recruitment and application format can be seen on our website: **www.handlooms.nic.in** .

Last date of receipt of application is 15-09-2013. The application received after due date will not be considered in any case.

Deputy Director (DD)/HOO

General Information for Direct Recruitment:

1. Age Limit (as on 15-09-2013) between 18 to 25 years relaxable upto 40 years for Govt. servants in accordance with the guidelines of the Central Government.
2. Relaxation of upper age limits for SC/ST/OBC/Ex-servicemen will be allowed as per Govt. Rules, where reservations of posts are meant for these categories only and Departmental candidates will also be allowed age relaxation as per Govt. Rules.
3. Persons working under Central/State Government/Public Sector Undertaking/Autonomous Organization should submit their applications through proper channel. They may, however, send one advance copy of the application along with enclosures which should reach before the prescribed last date.
4. The decision of the Department as to eligibility or otherwise of a candidate will be final.
5. The applicants, who do not have requisite qualifications up to the last date for submission of applications, will not be considered.
6. The experience is relaxable at the discretion of the Selection Committee.
7. Canvassing of any kind will be a disqualification.
8. Incomplete applications will not be considered.
9. Mere fulfilling the minimum education qualification and experience doesn't bestow right to a candidate to be called for interview. Department reserves the right to reject or accept any candidature without assigning any reason thereof.
10. The Institute will not be responsible for non-receipt/late receipt of any communication send by the candidates due to postal delay/lost in transit.
11. Eligible/suitable candidates are requested to submit their applications in the prescribed format alongwith attested copies of certificate & testimonials, two copies of recent passport size photograph, Indian Postal Order for Rs.50/- being the application fee in favour of the Senior Pay and Accounts Officer (Ministry of Textiles) (No application fee for SC/ST candidates).
12. Complete applications may be send in the prescribed Proforma to the Deputy Director/HOO, Government of India, Ministry of Textiles, National Handicrafts and Handlooms Museum, Pragati Maidan, New Delhi-110001 in a sealed envelope SUPERSCRIBING "Application for the post of Carpenter".

Prescribed application forms for Direct Recruitment can be downloaded in PDF format from website <http://www.handlooms.nic.in>.

Last date of receipt of application is 15-09-2013.

Deputy Director(DD)/HOO
NHHM, New Delhi

APPLICATION FORMAT

**Government of India, Ministry of Textiles, National
Handicrafts and Handlooms Museum, Pragati Maidan,
New Delhi-110001**

APPLICATION FOR THE POST OF CARPENTER

1. Full Name in Block Letters:

2. Father's/Husband Name:

3. Date of Birth:

4. Age (as on _____):

5. Sex:

6. Permanent Address in Full:

7. Present Address in Full:

8. Nationality (State whether by Birth or by Domicile):

9. Religion:

10. Do you belong to Schedule Caste/Scheduled Tribe/OBC?

11. Details of Examination passed:

Affix Passport Size
Photograph.

Sl. No.	Name of School/College with Address	Examination Passed/Year	Division/Class Obtained	Percentage of Marks obtained

...(2)..

12. a) Experience.

Sl No.	Name of the Institution	Name of the Employer	Post(s) held		Nature of duty	Reason of leaving.
			From	To		

b) Whether No Objection Certificate from the Employer is attached, if not, reason thereof:

Declaration

I hereby declare that the entries made in this form as above is true and correct to the best of my knowledge and belief.

Signature of applicant

Station : _____

Date: _____