

Government of India
Ministry of Textiles
Indian Institute of Handloom Technology
I.T.I. Campus
Fulia Colony, Dist: Nadia
West Bengal- 741402

Advertisement No. IIHT/FLU/2(1)A/

Applications are invited from the eligible candidates for filling up of the following General Central Services Group 'C' Non-Gazetted posts on Direct Recruitment basis for posting initially Indian Institute of Handloom Technology, Fulia, West Bengal but likely to be transfer to anywhere in India. Details are as under:

Sr. Nos.	Nomenclature of the posts with Pay Band and Grade Pay	No. of posts and Roster position	Age for Direct Recruitment	Educational qualification and other qualification for Direct Recruitment	Brief description of the job requirement and nature of duties of the post
1	2	3	4	5	6
01.	Demonstrator (Processing) (Pay Band-1 of Rs. 5200-20200 + G.P. 2400/-)	1 (One) (UR)	Below 30 years as on the closing date for receipt of application from candidate.	Essential: i) Three years Diploma in Handloom Technology or Three years Diploma in Handloom & Textile Technology or equivalent with Post Diploma in Textile Chemistry or Textile Processing or three years diploma in Textile Chemistry. ii) Two years experience in Textile Processing unit. Desirable: Experience of Teaching in a Government or recognized Institute.	To handle practical classes in chemistry & wet processing laboratory and assisting in various projects.
02.	Demonstrator (Weaving) (Pay Band-1 of Rs. 5200-20200 + G.P. 2400/-)	1 (One) (UR)	Below 30 years as on the closing date for receipt of application from candidate	Essential: Three years Diploma in Handloom Technology or Textile Technology or Three years Diploma in Handloom & Textile Technology or equivalent from a recognized Institution with two years practical experience in a weaving mill or handloom or power loom factory. Must be well acquainted with weaving mechanism, cloth analysis and transfer of design to point paper and loom. Desirable: Experience of Teaching in a Government or recognized Institute.	To handle practical classes in Textile Testing, Designing & weaving laboratory and assisting various projects.
03.	Lab. Assistant (Processing) (Pay Band -1 of Rs. 5200-20200 + G.P. 1900/-)	2 Nos. (Both UR)	Below 30 years as on the closing date for receipt of application from candidate	i) Three years Diploma in Handloom Technology or Three years Diploma in Handloom & Textile Technology with Post diploma in Textile Chemistry or Textile Processing or three years Diploma in Textile Chemistry. ii) One years' experience in dyeing laboratory or processing unit.	To assist in conducting practical classes of chemistry and wet processing laboratory and various projects.

1	2	3	4	5	6
4	Lab. Technician (Weaving) (Pay Band -1 of Rs. 5200-20200 + G.P. 1900/-)	1 (One) (UR)	Below 30 years as on the closing date for receipt of application from candidate	Essential: Three years Diploma in Handloom Technology or Textile Technology or Three years Diploma in Handloom & Textile Technology or equivalent from a recognized Institute with one year's practical experience in a weaving mill or Handloom or power loom factory. Must be well acquainted with weaving mechanism, cloth analysis and transfer of designs to point paper and loom. Desirable: Experience of Teaching in a Government or recognized Institute	To do the work in testing, designing and weaving practical's and projects.
5.	Lab. Attendant (Processing) (Pay Band -1 of Rs. 5200-20200 + G.P. 1800/-)	1 (One) (UR)	Below 30 years as on the closing date for receipt of application from candidate	Essential: Matriculate or its equivalent with two years' experience in a reputed process house involved in Bleaching, Dyeing, Printing and Finishing. Desirable: Advance certificate course or short term course in processing (Dyeing or Printing) from a recognized Institute or Weavers' Service Centre or Indian Institute Of Handloom Technology.	To assist in laboratory work of chemistry and wet processing subjects and various projects.
6.	Lab. Attendant (Weaving) (Pay Band -1 of Rs. 5200-20200 + G.P. 1800/-)	2 Nos. (Both UR)	Below 30 years as on the closing date for receipt of application from candidate	Essential: Matriculation or its equivalent from a recognized Board or University with at least two years experience in winding, warping and other operations related to weaving. Desirable: Advance certificate course or short term course in Weaving from a recognized Institute or Weavers' Service Centres or Indian Institute of Handloom Technology.	To assist in testing, designing , weaving practicals and projects

Note.1 Qualifications are relaxable at the discretion of the competent authority for reasons to be recorded in writing, in the case of candidates otherwise well qualified.

ELIGIBILITY FOR APPLICANTS

Applicants must fulfill the educational qualification, experience and age limit and other criteria for the post applied for, as on the last date of receipt of the applications, failing which the application shall be summarily rejected and no correspondence will be entertained in this regard. Candidates are, therefore, advised to satisfy themselves before applying for the post(s) that they possess the requisite essential qualification and experience. The prescribed essential qualifications are the bare minimum and mere possession of the same does not entitle candidates to be called for the interview/selection. The candidates who are willing to apply for more than one post are required to submit a separate application against each post in the prescribed format.

AGE RELAXATION FOR GOVERNMENT SERVANTS/SC/ST/OBC's/others.

The upper age limit is relaxable for Government servants' up-to 10 years. The age relaxation will be admissible to such of the Government servants as are working in posts which are in the same line or allied cadres and where a relationship could be established that the service already rendered in a particular post will be useful for the efficient discharge of the duties of the post(s) recruitment to which has been advertisement. The above concession will be admissible only where an employee has rendered not less than three years continuous service under Government.

The relaxation of age limit and other concessions for the Scheduled Castes, the Scheduled Tribes, ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time .

SCHEME OF SELECTION

Selection of the aforesaid posts will be on the basis of written and practical test, which will be conducted by a duly constituted Selection Committee. However, if the number of applications received for a particular post is large, then the appointing authority reserves the right to lay down any criteria for the purpose of short listing of the candidates for selection tests.

LAST DATE OF RECEIPT OF APPLICATIONS

Application in the prescribed proforma (**Annexure-I**) must reach by speed post/Registered post along-with self-attested photocopies of all certificates for age, educational qualification, experience and SC/ST/OBC/PH Certificates, if any etc. to the office of **Director, Indian Institute of Handloom Technology, ITI Campus, Fulia Colony, Nadia, West Bengal, Pin: 741402** within 45 days (52 days in respect of the candidates residing in NE Region including Sikkim, Jammu & Kashmir, Lahaul and Spiti district and Pangri sub-division of Chamba district of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep) **from the date of publication of the advertisement of the above vacancies in the Employment News.** The serving employees must send application through their respective employer, otherwise, their applications shall be summarily rejected. Application received after the last date or without relevant documents shall be summarily rejected and no correspondence in this regard will be entertained. This Office shall not be responsible for any postal delay.

The decision of the Appointing Authority in all respect relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination/test etc. will be final and no enquiry/correspondence will be entertained in this regard.

Note:

- 1) * The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti district and Pangri sub-division of Chamba district of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep).
- 2) Candidates should note that only the date of birth as recorded in the Matriculation/Secondary Examination Certificate or an equivalent examination will be accepted and no subsequent request for its change will be considered or granted
- 3) Candidates claiming OBC status may note that certificate on creamy layer status in the prescribed format (**Annexure-II**) should have been obtained within **3 years** before the closing date.
- 4) Candidates claiming to belong to one of the Scheduled Caste or Scheduled Tribes should submit in support of his claim an attested/certified copy in the prescribed format (**Annexure-III**), from the District Officer or the Sub-Divisional Officer or any other officer as listed in the format.
- 5) Any dispute in regard to this recruitment will be subject to courts/tribunals having jurisdiction in West Bengal.

(Mukhtar Ahmad)
Director

Format of application



Advertisement No.....

1. Name of the post applied for.....

2. Name of the Candidate **(In Block Letters)**

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3. Father's/Husband's Name

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4. Employment Exchange Card No, if any.....

5. Correspondence Address with Phone No.

S	T	A	T	E						P	I	N							
C	O	N	T	A	C	T	N	O											

6. Permanent address:

S	T	A	T	E						P	I	N							

7. Nationality

8. Category (SC/ST/OBC/PH/Others).....

9. Date of Birth

10. Sex.....

11. Education/Professional Qualification possessed examination passed

Name of the Examination	Passed	Name of the Instituted/Board/University	Year of passing	Percentage

:2:

12. Work Experience (If any).....

DECLARATION

I do hereby declare that the following information furnished in the format towards support of my educational qualification, experience and other particulars in connection with my candidature for the post of is true and correct to the best of my knowledge and belief. In case, any information is being found false or incorrect in near future, my candidature is liable to be treated as cancelled.

Signature of the candidate

Place:

Date:

FOR OFFICIAL USE ONLY

1. Application received on: _____
2. Application accepted/rejected: _____
3. Reason of rejection: _____
4. Index No. _____

Signature

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS
UNDER THE GOVERNMENT OF INDIA

[Govt. of India, Department of Per & Trg. OM No.36033/28/94-Estt(Res)dated 02.07.1997]

This is to certify that _____
son/daughter of _____ Vill. _____
_____ District/Division _____ in the _____ State belongs to the
_____ community which is recognized as a backward class under:-

- (i) Government of India, Min of Welfare, Resolution No.12011/68/93-BCC© dated the 10 September 1993 published in the Gazette of India, Extraordinary, Part I, section-1, No.186 dated the 13th September 1993.
- (ii) Government of India, Min of welfare, Resolution No. 12011/9/94-BCC dated the 19th Oct. 1994, published in the Gazette of India, Extraordinary, Part-1, section No.163, dated the 20th October, 1994.
- (iii) Government of India, Min of Welfare, Resolution no.12011/7/95-BCC dated the 24th May 1995, published in the Gazette of India, Extraordinary, Part-1, section1, No.88, dated the 25^h May 1995.
- (iv) Government of India, Min of Welfare, Resolution No.12011/44/96-BCC dated the 6th December 1996, published in the Gazette of India, Extraordinary, Part-1 Section-1, No.210, dated the 11th December 1996.

Shri _____ and or his family ordinary resides in the _____
District/Division _____ State. This is to also certify that he/she does not belong to the
persons/sections(CREAMY LAYER) mentioned in column 3 of the Schedule to the Government of India,
Department of Personnel and Training, OM No.36012/22/93-Estt(SCT) dated 08.09.1993.

District Magistrate,
Deputy Commissioner, etc.

Dated:

Seal

Note: (a) The term 'ordinarily' used here will have the same meaning as in Section 20 of the
Representation of the People Act, 1950

(b) The authorities competent to issue caste certificates are indicated below:-

- (i) District Magistrate/Additional Magistrate/Collector/ Deputy Commissioner/ Additional Deputy
Commissioner/ Deputy Collector/ 1 Class Stipendiary magistrate/ Sub- Divisional Magistrate/ Taluka Magistrate/
Executive Magistrate/ Extra Assistant Commissioner (not below the rank of 1 Class Stipendiary Magistrate)
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.(iii) Revenue
Officer not below the rank of Tehsildar; and
- (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

(FORMAT OF THE CERTIFICATE TO BE PRODUCED BY SCHEDULED CASTES AND SCHEDULED TRIBES CANDIDATES APPLYING FOR APPOINTMENT TO POST UNDER THE GOVERNMENT OF INDIA)

This is to certify that Shri/Shrimati/Kumari* _____ son/daughter of _____ of village/town* on District/Division * _____ of the State/Union Territory* _____ Belongs to the Caste/Tribes* _____ which is recognized as a Scheduled Castes/Scheduled Tribes* under :-

The Constitution (Scheduled Castes) order, 1950 _____

The Constitution (Scheduled Tribes) order, 1950 _____

The Constitution (Scheduled Castes) Union Territories order, 1951* _____

The Constitution (Scheduled Tribes) Union Territories order, 1951* _____

As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area(Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order(Amendment) Act, 1976.

The Constitution (Jammu & Kashmir) Scheduled Castes order, 1956 _____

The Constitution (Andaman and Nicobar Islands) Scheduled Tribes order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order(Amendment Act) 1976*

The Constitution (Dadra and Nagar Haveli) Scheduled Castes order, 1962

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes order, 1962@

The Constitution (Pondicherry) Scheduled Castes order, 1964@

The Constitution (Scheduled Tribes) (Uttar Pradesh) order, 1967@

The Constitution (Goa, Daman & Diu) Scheduled Castes order, 1968@

The Constitution (Goa, Daman & Diu) Scheduled Tribes order, 1968@

The Constitution (Nagaland) Scheduled Tribes order, 1970@

The Constitution (Sikkim) Scheduled Castes order, 1978@

The Constitution (Sikkim) Scheduled Tribes order, 1978@

The Constitution (Jammu & Kashmir) Scheduled Tribes order, 1989@

The Constitution (SC) orders (Amendment) Act, 1990@

The Constitution (ST) orders (Amendment) Ordinance 1991@

The Constitution (ST) orders (Second Amendment) Act, 1991@

The Constitution (SC) orders (Amendment) Ordinance, 1996

2. Application in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to

Shri/Shrimati _____ Father/Mother _____ of

Shri/Shrimati/Kumari* _____

of village /town* _____ in District/Division * _____ of the State/ Union

Territory* _____ who belong to the _____ Caste/Tribes which is recognized as a Scheduled Castes/Scheduled Tribes in the State/Union Territory issued by the _____ dated _____.

3. Shri/Shrimati/Kumari and or* his/her family ordinarily reside(s) in village/town* _____ of

_____ District/Division* _____ of the State/Union Territory of _____

Place _____ **Signature** _____

Date _____

Designation _____

(with seal of office)

*Please delete the words which are not applicable.

Delete quote specific presidential order.

Delete the paragraph which is not applicable.

NOTE: The term ordinary residence(s) used here will have the meaning as in section 20 of the Representation of the People Act, 1950.

** List of authorities empowered to issue Caste/Tribe Certificate:

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/1st Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue officers not below the rank of Tahsildar.
- (iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.\

NOTE: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.