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Government of India
Ministry of Textiles
 Office of the Development Commissioner for Handlooms
 Indian Institute of Handloom Technology
 Jawahar Nagar, Khanapara, Guwahati-781022
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NOTICE INVITING APPLICATION

Advt.No. IIHT/GHY/1/16: Applications are invited from the eligible candidates for filling up of the following General Central Services Group 'C' Non-Gazetted non Ministerial posts on Direct Recruitment basis by the Director, Indian Institute of Handloom Technology, Jawaharnagar, Khanapara, Guwahati-22, a subordinate office under the Office of the Development Commissioner for Handlooms.

Sl. No.	Name of the Post	Existing Pay Band and Grade Pay or Pay Scale	Level in Pay Matrix as per CCS (RP) Rules 2016	No. of Posts
1	Laboratory Attendant (Weaving)	PB-1, ₹ 5200-20200 + Grade Pay ₹ 1800	Level 1	2 (UR)
2	Laboratory Assistant (Processing)	PB-1, ₹ 5200-20200 + Grade Pay ₹ 1900	Level 2	1 (UR)
3	Demonstrator (Weaving)	PB-1, ₹ 5200-20200 + Grade Pay ₹ 2400	Level 4	1 (UR-OH)

For details about qualification, age limit, selection process and application format etc., please log on DC (Handlooms)'s website: www.handlooms.nic.in. Last date of receipt of application will be **45 days** from the date of publication of the advertisement in Employment News.

Director (I)

33/37/Central Government/Recruitment/Other/Other/Permanent/Other than Delh

ANNEXURE-'A'

NOTICE INVITING APPLICATION

Advt.No. IIHT/GHY/1/16: Applications are invited from the eligible candidates for filling up of the following General Central Services Group 'C' Non-Gazetted non Ministerial posts on Direct Recruitment basis by the Director, Indian Institute of Handloom Technology, Jahawarhagar, Khanapara, Guwahati-22, a subordinate office under the Office of the Development Commissioner for Handlooms.

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3	Demonstrator (Weaving)	PB-1, ₹ 5200-20200 + Grade Pay ₹ 2400	Level 4	1 (UR-OH)

For details about qualification, age limit, selection process and application format etc., please log on DC (Handlooms)'s website: www.handlooms.nic.in. Last date of receipt of application will be 45 days from the date of publication of the advertisement in Employment News.

Director (I)

Advertisement No. IIHT/GHY/1/16

Indian Institute of Handloom Technology, Guwahati invites applications from the eligible candidates for filling up of the undernoted General Central Services Group 'C' Non-Gazetted posts on Direct Recruitment basis for posting at Guwahati.

Sl. No.	Nomenclature of the posts with Pay Band and Grade Pay	No. of posts and Roster position	Age for Direct Recruitment	Educational qualification and other qualification for Direct Recruitment	Brief description of the job requirement and nature of duties of the post
01.	Lab. Attendant (Weaving) PB-1 of ₹ 5200-20200 + Grade Pay ₹ 1800	2(two) UR	Below 30 years (Relaxable for Government servants up to the age of 40 years as per the extent instructions issued by the Government from time to time)	<p>Essential:- Matriculation or its equivalent from a recognized Board or University with at least two years experience in winding, warping and other operations related to weaving.</p> <p>Note 1:- The qualification is relaxable at the discretion of the Competent Authority in the case of candidates otherwise well qualified.</p> <p>Desirable:- Advance certificate course or Short Term course in Weaving from a recognized Institute or Weavers' Service Centres or Indian Institute of Handloom Technology.</p>	<p>Job requirement:</p> <p>i) He/She must be well versatile in weaving on handlooms.</p> <p>ii) He/She should be acquainted with various preparatory processes and machine like winding, warping etc.</p> <p>iii) He/She must have knowledge of Dobby & Jacquard.</p> <p>Nature of duties:</p> <p>i) To maintain all the machines & equipments of Laboratory in order and keep those neat & clean.</p> <p>ii) To assist weavers in various preparatory and weaving process of the Section.</p>
02	Lab. Assistant (Processing) PB-1 of ₹ 5200-20200 + Grade Pay ₹ 1900	1(one) UR	Below 30 years (Relaxable for Government servants up to the age of 40 years as per the extent instructions issued by the Government from time to time)	<p>Essential:-</p> <p>i) Three years Diploma in Handloom Technology or three years Diploma in Handloom & Textile Technology with Post Diploma in Textile Chemistry or Textile Processing or three years Diploma in Textile Chemistry.</p> <p>ii) One years' experience in dyeing laboratory or processing unit.</p> <p>Note 1:- The qualification is relaxable at the discretion of the Competent Authority in the case of candidates otherwise well qualified.</p>	<p>Job requirement:</p> <p>i) He/She should be well versatile with handling of various apparatus and safety devices on laboratory.</p> <p>ii) He/She must have knowledge of various dyes and chemicals along with dyeing procedures.</p> <p>Nature of duties:</p> <p>i) To assist in practical events related to dyeing and bleaching along with printing.</p> <p>ii) To assist weavers in development of dyeing samples with different types of dyes.</p> <p>iii) To demonstrate/ illustrate the process of chemical testing along with titration.</p>

03	Demonstrator (Weaving) PB-1 of ₹ 5200-20200 + Grade Pay ₹ 2400	1(one) UR-OH (OL,OA)	Below 30 years (Relaxable for Government servants and Orthopedically Handicapped (OH) up to the age of 40 years as per the extent instructions issued by the Government from time to time)	<p>Essential:- Three years Diploma in Handloom Technology or Textile Technology or Three years Diploma in Handloom & Textile Technology or equivalent from a recognized Institution with Two years practical experience in a weaving mill or handloom or power loom factory. Must be well acquainted with weaving mechanism, cloth analysis and transfer of designs to point paper and loom.</p> <p>Note 1:- The qualification is relaxable at the discretion of the Competent Authority in the case of candidates otherwise well qualified.</p> <p>Desirable:- Experience of Teaching in a Government or recognized Institution.</p>	<p>Job requirement:</p> <p>i) He/She must be well versatile in handlooms and jacquard weaving.</p> <p>ii) He/She should be acquainted with processes of graph enlargement.</p> <p>iii) He/She must have knowledge of various preparatory process of weaving.</p> <p>Nature of duties:</p> <p>i) To demonstrate and illustrate the various techniques and practical events.</p> <p>ii) To develop the different fabric samples on loom.</p>
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ELIGIBILITY FOR APPLICANTS

Applicants must fulfill the educational qualification, experience and age limit and other criteria for the post applied for, as on the last date of receipt of the applications, failing which the application shall be summarily rejected and no correspondence will be entertained in this regard. Candidates are, therefore, advised to satisfy themselves before applying for the post that they possess the requisite essential qualification and experience. The prescribed essential qualifications are the bare minimum and mere possession of the same does not entitle candidates to be called for the interview/selection.

AGE RELAXATION FOR GOVERNMENT SERVANTS.

The upper age limit is relaxable for Government servants and Orthopedically Handicapped (OH) up to 10 years.

The age relaxation will be admissible to such of the Government servants as are working in posts which are in the same line or allied cadres and where a relationship could be established that the service already rendered in a particular post will be useful for the efficient discharge of the duties of the post(s) recruitment to which has been advertisement. The above concession will be admissible only where an employee has rendered not less than three years continuous service under Government.

SCHEME OF SELECTION

Selection of the aforesaid post will be on the basis of written and practical test, which will be conducted by a duly constituted Selection Committee. However, if the number of applications received for the post is large, then the appointing authority reserves the right to lay down any criteria for the purpose of short listing of the candidates for selection tests.

LAST DATE OF RECEIPT OF APPLICATIONS

Application in the prescribed proforma (**Annexure-I**) must reach by speed post/Registered post along-with self-attested photocopies of all certificates for age, educational qualification, experience and SC/ST/OBC/PH Certificates, if any etc. to the office of **Officer in-Charge, Indian Institute of Handloom Technology, Jawaharnagar, Khanapara, Guwahati-781022** within 45 days (52 days in respect of the candidates residing in NE Region, Jammu & Kashmir, Lahaul and Spiti district and Pangi sub-division of Chamba district of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep) **from the date of publication of the advertisement of the above vacancies in the Employment News.** The serving employees must send application through their respective employer, otherwise, their applications shall be summarily rejected. Application received after the last date or without relevant documents shall be summarily rejected and no correspondence in this regard will be entertained. This Office shall not be responsible for any postal delay.

The decision of the Appointing Authority in all respect relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination/test etc. will be final and no enquiry/correspondence will be entertained in this regard.

Note:

- 1) * The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti district and Pangi sub-division of Chamba district of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep).
- 2) Candidates should note that only the date of birth as recorded in the Matriculation/Secondary Examination Certificate or an equivalent examination will be accepted and no subsequent request for its change will be considered or granted
- 3) Candidates claiming OBC status may note that certificate on creamy layer status in the prescribed format (**Annexure-II**) should have been obtained within **3 years** before the closing date.
- 4) Candidates claiming to belong to one of the Scheduled Caste or Scheduled Tribes should submit in support of his/her claim an attested/certified copy in the prescribed format (**Annexure-III**), from the District Officer or the Sub-Divisional Officer or any other officer as listed in the format.
- 5) Any dispute in regard to this recruitment will be subject to courts/tribunals having jurisdiction in Guwahati.

12. Work Experience (If any).....

Sl. No.	Name of Employer	Post held	Period		Pay drawn	Nature of Duties	Reason of leaving
			From	To			

DECLARATION

I do hereby declare that the above information furnished in the format towards support of my educational qualification, experience and other particulars in connection with my candidature for the post of is true and correct to the best of my knowledge and belief. In case, any information is being found false or incorrect in future, my candidature is liable to be treated as cancelled.

Signature of the candidate

Place:

Date:

FOR OFFICIAL USE ONLY

1. Application received on: _____
2. Application accepted/rejected: _____
3. Reason of rejection: _____
4. Index No. _____

Signature

Annexure-II

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO
POSTS UNDER THE GOVERNMENT OF INDIA

[Govt. of India, Department of Per & Trg. OM No.36033/28/94-Estt(Res)dated 02.07.1997]

This is to certify that _____
son/daughter of _____ Vill. _____
_____ District/Division _____ in the _____ State belongs to the
_____ community which is recognized as a backward class under:-

- (i) Government of India, Min of Welfare, Resolution No.12011/68/93-BCC© dated the 10 September 1993 published in the Gazette of India, Extraordinary, Part I, section-1, No.186 dated the 13th September 1993.
- (ii) Government of India, Min of welfare, Resolution No. 12011/9/94-BCC dated the 19th Oct. 1994, published in the Gazette of India, Extraordinary, Part-1, section No.163, dated the 20th October, 1994.
- (iii) Government of India, Min of Welfare, Resolution no.12011/7/95-BCC dated the 24th May 1995, published in the Gazette of India, Extraordinary, Part-1, section1, No.88, dated the 25^h May 1995.
- (iv) Government of India, Min of Welfare, Resolution No.12011/44/96-BCC dated the 6th December 1996, published in the Gazette of India, Extraordinary, Part-1 Section-1, No.210, dated the 11th December 1996.

Shri _____ and or his family ordinary resides in the _____
District/Division _____ State. This is to also certify that he/she does not belong to the
persons/sections(CREAMY LAYER) mentioned in column 3 of the Schedule to the Government of India,
Department of Personnel and Training, OM No.36012/22/93-Estt(SCT) dated 08.09.1993.

District Magistrate,
Deputy Commissioner, etc.

Dated:

Seal

Note:

- (a) The term 'ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950
- (b) The authorities competent to issue caste certificates are indicated below:-
 - (i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1 Class Stipendiary magistrate / Sub- Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1 Class Stipendiary Magistrate)
 - (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
 - (iii) Revenue Officer not below the rank of Tehsildar; and
 - (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

(FORMAT OF THE CERTIFICATE TO BE PRODUCED BY SCHEDULED CASTES AND SCHEDULED TRIBES CANDIDATES APPLYING FOR APPOINTMENT TO POST UNDER THE GOVERNMENT OF INDIA)

This is to certify that Shri/Shrimati/Kumari* _____ son/daughter of _____ of village/town* on District/Division * _____ of the State/Union Territory* _____ Belongs to the Caste/Tribes* _____ which is recognized as a Scheduled Castes/Scheduled Tribes* under :-

The Constitution (Scheduled Castes) order, 1950 _____

The Constitution (Scheduled Tribes) order, 1950 _____

The Constitution (Scheduled Castes) Union Territories order, 1951* _____

The Constitution (Scheduled Tribes) Union Territories order, 1951* _____

As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area (Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976.

The Constitution (Jammu & Kashmir) Scheduled Castes order, 1956 _____

The Constitution (Andaman and Nicobar Islands) Scheduled Tribes order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act) 1976*

The Constitution (Dadra and Nagar Haveli) Scheduled Castes order, 1962

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes order, 1962@

The Constitution (Pondicherry) Scheduled Castes order, 1964@

The Constitution (Scheduled Tribes) (Uttar Pradesh) order, 1967@

The Constitution (Goa, Daman & Diu) Scheduled Castes order, 1968@

The Constitution (Goa, Daman & Diu) Scheduled Tribes order, 1968@

The Constitution (Nagaland) Scheduled Tribes order, 1970@

The Constitution (Sikkim) Scheduled Castes order, 1978@

The Constitution (Sikkim) Scheduled Tribes order, 1978@

The Constitution (Jammu & Kashmir) Scheduled Tribes order, 1989@

The Constitution (SC) orders (Amendment) Act, 1990@

The Constitution (ST) orders (Amendment) Ordinance 1991@

The Constitution (ST) orders (Second Amendment) Act, 1991@

The Constitution (SC) orders (Amendment) Ordinance, 1996

%2. Application in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Shrimati _____ Father/Mother _____ of Shri/Shrimati/Kumari* _____ of village /town* _____ in District/Division * _____ of the State/Union Territory* _____ who belong to the _____ Caste/Tribes which is recognized as a Scheduled Castes/Scheduled Tribes in the State/Union Territory issued by the _____ dated _____.

%3. Shri/Shrimati/Kumari and or* his/her family ordinarily reside(s) in village/town* _____ of _____ District/Division* _____ of the State/Union Territory of _____

Place _____

Date _____

Signature _____

Designation _____

(with seal of office)

*Please delete the words which are not applicable.

@Delete quote specific presidential order.

% Delete the paragraph which in not applicable.

NOTE: The term ordinary reside(s) used here will have the meaning as in section 20 of the Representation of the people Act, 1950.

** List of authorities empowered to issue Caste/Tribe Certificate:

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/1st Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue officers not below the rank of Tehsildar.
- (iv) Sub- Divisional Officers of the area where the candidate and/or his family normally resides.\

NOTE: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.
