

Government of India
Ministry of Textiles
Office of the Development Commissioner (Handlooms)
Weavers' Service Centre
Lane-3, Toluvi Village
Dimapur -797112
Contact No. 8547869567
E-mail: wscdimapur@gmail.com

EOI Notice No. WSC/DIM/NHDP/HSS-5(21)/848, DATED 20.07.2018

Notice for Inviting Expression of Interest (EOI) for Empanelment of Suppliers for supply of Handlooms/Accessories and Lighting Units to the weavers in Handloom Clusters of the Nagaland State under National Handloom Development Programme (NHDP)

The Office of the Development Commissioner (Handlooms), Government of India, Ministry of Textiles, New Delhi is implementing National Handloom Development Programme (NHDP) for integrated and holistic development of handlooms through taking up clusters in the Blocks / outside Blocks. In order to improve the productivity and quality of handloom products, weavers require various technological up-graded items and facilities like looms, Jacquards, lighting units etc. For purchase of such items by the weavers, 90% cost will be borne by the GoI and 10% by the weaver. The specified looms/accessories, lighting units will be sourced from the Empaneled Supplier only.

1. Expression of Interest (EOI) is invited from eligible organizations for their empanelment as supplier(s). The EOI should be submitted within stipulated time as mentioned in Critical Data Sheet below. For complete details about project scope, funding, selection process and other terms, please refer to Expression of Interest (EOI) available at <http://handlooms.nic.in>.
2. The tender document may be downloaded from website www.handlooms.nic.in (for reference only) and the complete process to be carried out in CPPP site <https://eprocure.gov.in/eprocure/app> and the schedule of dates are given in critical date sheet as under.

CRITICAL DATE SHEET

1	Published Date and Time	25.07.2018 / 10 am
2	Bid Document Download Start Date and Time	25.07.2018 / 10 am
3	Seek Clarification Start Date and Time	25.07.2018 / 10 am
4	Seek Clarification End Date and Time	15.8.2018 / 2 pm
5	Bid submission starts Date and Time	10.8.2018 / 10 am
6	Bid submission closing Date and Time	15.8.2018 / 5 pm
7	Technical Bid Opening Date and Time	17.8.2018 / 11am
8	Financial Bid Opening Date and Time	17.8.2018 / 5 pm

3. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app> . The contractors/bidders are advised to follow the instructions provided in the "Instructions to the Contractors/Bidders for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app> as mentioned the proposal format letter in the **Annexure-II**. Bid documents may be scanned with 100 dpi with black and white (which helps in reducing size of the scanned document) with good visibility.

4. Bidders shall not tamper/modify the tender form including downloaded financial bid template in any manner. In case, if the same is found to be tempered/modified in any manner, tender will be completely rejected and EMD would be forfeited and bidder is liable to be banned from doing business with Office of Development Commissioner for Handlooms.

5. Intending tenderers are advised to visit Office of Development Commissioner for Handlooms website www.handlooms.nic.in and CPPP site <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission of tender for any corrigendum / addendum/ amendment to be followed.

6. Earnest Money Deposit (EMD): INR 20,000/- (Rupees Twenty Thousand only) in the form of DD in favour of PAO (Textiles.), Kolkata or BG from a Nationalized Bank in India, drawn in favor of Deputy Director, Weavers Service Centre, payable at Dimapur.

7. If the EMD is submitted through BG, the minimum validity date of the BG should be 120 (one hundred twenty) days from the last date of submission of the bids. The Hard Copy of signed/uploaded tender documents along with original instruments in respect of EMD must be delivered to the address to **Deputy Director, Weavers' Service Centre, Lane-3, Toluvi Village, Dimapur-797112, Nagaland** on or before bid submission end date/time as mentioned in the critical date sheet. If, Bids not accompanied with EMD are liable to be rejected. NSIC registered agencies are exempted for EMD and other rules and regulations which are implemented from time to time by Gov.of India is applicable.

8. Bids will be opened as per date/time as mentioned in the Tender Critical Date Sheet. After online opening of Technical-Bid, the results of their qualification as well Financial Bid details proceedings will be uploaded in the central public portal.

9. Submission of Bids:

The bids shall be submitted online in two bids systems, viz., Technical bid and financial bid. All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading. The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.

9.1 Fee/Technical Bid (Check list):

The following documents are to be self-attested and furnished by the Bidder as a part of Technical Bid as per the **Annexure –III** along with EMD as applicable:

- a) Scanned Copy of Certificate of Incorporation / Registration / MOA, PAN Card and GST Registration certificate as applicable.
- b) Scanned Copy of Audited Balance sheet plus Profit and Loss account of last three years audited by certified CA.
- c) Scanned copy of RFP Acceptance Letter and Power of Attorney for the Authorized Signatory as per **Annexure – IV and V**.
- d) Scanned copy of non-blacklisting certificate as per **Annexure – VI**
- e) Scanned copy of proof for payment of EMD and previous three years Income tax return.

9.2 Financial Bid (Check list): Price bid is to be furnished by the Bidder as per prescribed format (BoQ) as detailed in **Annexure-VII**.

Sd/-
Dy. Director / Head of Office, WSC-Dimapur

Notice for Inviting Expression of Interest (EoI) for Empanelment of Suppliers for supply of Handlooms/Accessories and Lighting Units to the weavers of the Nagaland State under Block Level Cluster component of National Handloom Development Programme (NHDP)

Last date of receipt of EoI: The details are given in Critical Data Sheet as above. In case tender submission date is falls on a holiday in WSC Concerned jurisdiction, next working day will be considered as last date of receipt.

1. Background

The handloom industry in India has been known all over the world for centuries for its excellent craftsmanship. This industry has a long tradition of excellence, forming a part of the ancient cultural heritage. It satisfies one-third of the total cloth requirement of our country. It is a traditional and semi urban cottage industry which is interwoven with the life and style of Indian people. Next to agriculture, handloom industry provides job opportunities to millions of people all over the country. This sector is unorganized and dispersed. There is absence of market intelligence, poor exposure to new technologies, product diversification, stiff competition with mechanized sector, inadequate infrastructure & common facilities, lack of adequate working capital etc. Handloom clusters require massive investment for their integrated and holistic development. Hence, the Office of DC (Handlooms) is taken initiatives to develop handlooms with a view to enhance weavers' output/productivity and quality of the products, leading to an increase in income of the weavers_under National Handloom Development Programme (NHDP) / Comprehensive Handloom Cluster Development Scheme (CHCDS).

In order to improve productivity and quality of handloom products, weavers required various technological up-graded items like looms, jacquards, dobbies, warping machines, accessories, lighting unit etc., For purchase of such items by the eligible weavers, 90% cost will be borne by the GoI and 10% by the weavers. The specified looms/accessories/lighting units will be sourced from the Empaneled Suppliers. The empanelment of suppliers shall be done by inviting online bids through two bid systems (Technical and Financial).

The EOI document can be downloaded from the CPP portal www.eprocure.gov.in/eprocure/app. The bids shall be submitted **online only** at CPPP website: www.eprocure.gov.in/eprocure/app. **Offline / Manual Bids shall not be accepted.** However, the guidelines will be followed from time to time issued by office of DC (Handlooms).

2. Empanelment of Suppliers

For the purpose of supply of identified items (**Annexure -I**), Expression of Interest (EoI) are invited from interested agencies associated with manufacturing of handlooms, preferably based in/around the handloom cluster.

3. Scope of Work

- a) To supply specified quality loom/accessories and lighting units to the applicants (weavers) as per the specifications mentioned in the supply order within two months of receipt of their 10% financial contribution. Supplier shall ensure delivery & installation of looms/accessories with prior intimation to weavers/WSC Concerned.
- b) Installation of loom shall be the responsibility of supplier at the site of weaver.

4. Handlooms/Accessories Specifications

- The looms/accessories and lighting units supplied should be new, of good quality and comply with the parts specifications and quality norms as attached in **Annexure -I**.
- A sample of all the items shall be submitted as per specifications to Weavers' Service Centre, Dimapur concerned.
- Supplier needs to stamp/emboss/engrave all loom parts supplied by him with a unique code for identification. Quality of item will be checked by weaver at the time of taking delivery and has to fulfill the weavers' satisfaction for working condition.
- Any deviations found from approved quality of the items during course of implementation, the supplier will be debarred from empanelment along with suitable penalty as decided by Weavers' Service Centre, Dimapur.
- All items should carry a warranty of one year against any manufacturing defects from date of Installation/ Commissioning.

5. Eligibility Criteria for submission of EoI

- a) The Supplying Agency should be a registered entity along with GST Registration and maintain the rules and regulation imposed by the Government from time to time.
- b) The Supplying Agency should have minimum two years' experience in manufacturing handlooms parts and lighting units etc.

6. Process of Empanelment

- a) Applications for empanelment will be opened and assessed by a Committee through CPPP.
- b) Financial bid will be opened only for those agencies fulfilling eligibility norms and submitted sample/s of items as per specifications (product quality). Empanelment of suppliers will take place on basis of lowest bid for each item.
- c) The committee reserves the right to commend amendments in the proposed project. The selection in that case will be subject to incorporation of those amendments.
- d) Decision of the committee shall be final and binding on all the bidders.
- e) Committee reserves the right to appoint more than one supplier for each item subject to eligibility, compliance to quality, price term etc.
- f) Committee reserves the right to accept/reject any bid without assigning any reason.

7. Payment terms and conditions

Payments terms will be as follows:

- a. 10% advance payment will be made at the time of placing the order by the concern weaver.
- b. Remaining 90% will be paid on supply and installation of looms/accessories and lighting units by GoI.

8. Other Terms and Conditions

- a. In financial bid, prices quoted need to be inclusive of all costs, including taxes, duties etc.
- b. The prices quoted should be valid for minimum one year with a provision for extending the same for second year, subject to consent of the suppliers and satisfactory performance.
- c. Periodical updates to the Weavers' Service Centre, Dimapur regarding the progress of the supplies.
- d. Confidentiality of the data provided by the Weavers' Service Centre, Dimapur should be maintained.

9. Rights of Weavers' Service Centre (WSC)

Weavers' Service Centre, Dimapur reserves the right to accept/reject the proposals received without assigning any reason whatsoever or may call for any additional information/clarification, if so required.

10. Agreement Cancellation

In the event of supplier not commencing the supply within 60 days after placing the supply order, Weavers' Service Centre, Dimapur at its sole discretion shall cancel this agreement in writing and forfeit the earnest money along with suitable penalty.

11. Court Jurisdiction

This shall be subject to the exclusive jurisdiction of courts at Dimapur (Nagaland).

12. Force Majeure

Should any Force Majeure circumstance arise, each of the contracting party shall be excused for the non-fulfilling or for the delayed fulfillment of any of its contractual obligations, if the affected party within 15 days of its concurrence inform the other party in writing.

Force majeure shall mean fire, flood, natural calamities or any other acts as war, turmoil strikes (as not limited to the establishment of the seller), sabotage, and explosion and quarantine restrictions beyond the control of either party.

13. PREPARATION OF BIDS

- 1) Bidder should take into account of any corrigendum published on the tender document before submitting their bids / closing date of the bid submission.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

14. SUBMISSION OF BIDS

1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.

4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.

5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

9) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

15. INSTRUCTIONS FOR ONLINE BID SUBMISSION

(i) SEARCHING FOR TENDER DOCUMENTS

1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.

2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ' My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / email in case there is any corrigendum issued to the tender document.

3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

(ii) REGISTRATION

- a) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
- b) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- c) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- d) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
- e) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- f) Bidder then logs in to the site through the secured log4n by entering their user ID / password and the password of the DSC / e-Token.

(iii) PREPARATION OF BIDS

- a) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- b) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- c) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
- d) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

(iv) SUBMISSION OF BIDS

- a) Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- b) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- c) Bidder has to select the payment option as “offline” to pay the tender fee / EMD as applicable and enter details of the instrument.
- d) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the Tender Processing Section, latest by the last date of bid submission. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- e) A standard Price Schedule provided with tender document (excel sheet) format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the Price Schedule provided with tender document (excel sheet) file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the Price Schedule provided with tender document (excel sheet) file is found to be modified by the bidder, the bid will be rejected.
- f) The serve time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- g) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128-bit encryption technology. Data storage encryption of sensitive fields is done.

- h) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- i) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- j) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

(v) ASSISTANCE TO BIDDERS

- a) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- b) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 233 7315.

16. Performance Security

The Empaneled Supplier will be required to deposit Performance Security for an amount of 5% of the value of the order in the form of Demand Draft / Bank Guarantee from Commercial Bank in favour of **Deputy Director, Weavers Service Centre, Dimapur.**

17. Miscellaneous

In case of any further clarification or information, following may be contacted:

Dr.V.Sivakkumar, Dy. Director (P), Weavers' Service Centre (WSC), Office of the Development Commissioner (Handlooms), Ministry of Textiles, Government of India, Lane-3, Toluvi Village, Dimapur, Nagaland, PIN-797112, E-mail: wscdimapur@gmail.com

For any technical related queries pertaining to online portal uploading please contact

CPP mail id: support-eproc@nic.in

CPP Portal Help Desk No.: 0120-4200462, 0120-4001002, 0120-4001005

18. Arbitration & Reconciliation Act

(i) In event of any dispute or difference between the parties hereto, such disputes or differences shall be resolved amicably by mutual consultation. If such resolution is not possible, then the unresolved dispute or difference shall be referred to arbitration of the sole arbitrator to be appointed by the Development Commissioner (Handloom), Ministry of Textiles. The provisions of Arbitration and Conciliation Act, 1996 (no.26 of 1996) shall be applicable to the arbitration under this clause. The venue of such arbitration shall be at Dimapur or any other place, as may be decided by the arbitrator. The language of arbitration proceedings shall be final and binding on the parties. The expenses incurred by each party in connection with the preparation, presentation shall be borne by the party itself.

(ii) Pending the submission of and/ or decision on a dispute, difference or claim or until the arbitral award is published; the parties shall continue to perform all of their obligations under this agreement without prejudice to final adjustment in accordance with such award.

List of items with Specification required for supply

Sr. No.	Name of the Handlooms/Accessories	Specifications with material details	Indicative Quantity Required*
1	Frame Loom (60 inch)	Fly shuttle frame loom (60 inches Reed Space) with six posts of size Front posts - 4''× 4''and 6 feet height Middle posts - 4''× 3''and 3 feet height Back posts - 4''× 4''and 6 feet height made of heavy seasoned wood including a) Complete set of slay (60 inches) b) Warp Beam and Cloth Beam c) Front Rest and Back Rest d) Weavers Seat e) Treadles (2 No) f) Pulley bar with 4 pulleys and all other relevant parts g) 4 Heald sticks set h) Country Heald set (18/20/22 Poonch) i) Steel Reed – 52 ^S ST (60 inches width) j) Aluminum Lease rods – 2 No. k) Cotton Rope – 500 grams l) Picker – 2 No.	300
2	Jacquard – 120 Hooks Complete Set	120 Hooks Jacquard Machine with a) Punching Plate with full set b) Jacquard Mounting Frame c) Nylon Harness Cord – 1 Kg. d) Nylon Shirokh Cord – 2 Kg e) Lacing Cord – 1 Kg f) Design Cards – 600 No g) Over-heald – 4 pieces h) Harness – 2500 No. i) Lingos (10 Gram) – 2500 No.	50
3	Pneumatic Jacquard – 200 Hooks Complete Set	200 Hooks Jacquard Machine with pneumatic lifting set up with a) Punching Plate b) Jacquard Mounting Frame c) Neck Cord d) Harness Cord – 2 Kg e) Harness Mail – 2400 No f) Lingo (10 grams) – 2400 N g) Design Cards – 1200 No	50
4	Motorized Warping Machine	Motor Power: 0.5 hp (Single Phase) Drum Circumference: 4 meters Width of Warp: 60 inches Creel capacity: 240	40

5	Normal Warping Machine	Hand operated Drum Circumference: 2.5 meters Width of Warp: 60 inches Creel capacity: 120	40
6	Accessories (Healds, Reed, Bobbin, Shuttle and Harness)	One set consisting of a) 4 Heald sticks set b) Country Heald set (18/20/22 Poonch) c) Steel Reed – 52 ^S ST (60 inches width) d) Plastic Bobbin (6” width & 3” flange) – 100 No e) Plastic Pirn (4” length) – 40 No f) Shuttle (12” length) – 1 No. g) Design Shuttle (8” length) – 1 No h) Reed Hook (Brass) – 2 No i) Cycle wheel Charkha – 1 No. j) Swift with Stand – 1 No. k) Cotton Cord (3 mm) – 1 Kg. l) Picker – 4 No. m) Reed Cleaning Brush – 2 No. n) Aluminum Lease rods – 2 No. o) Candle (mom)– 250 Grams p) Yarn cutter – 3 Nos	300
7	Warp Beam and Cloth Beam	Suitable for holding warp / fabric of coarse counts like 2/20 ^S , 2/30 ^S cotton or equivalent to be used in Loom Width of 60 inches	300
8	Take-up and Let -Off Motion Mechanism	Suitable for fitting in the frame looms weaving fabric of coarse counts like 2/20 ^S , 2/30 ^S cotton or equivalent (5 Wheel take up motion & weight and rope let off motion).	300
9	Lighting Unit – Solar	Solar based power system having the capacity to support 2 LED Tube bulbs (300 lumens each) and 2 pendant lamps (100 lumens each). The set must include a) Solar Panel, Battery, Switch box / Panel, etc., b) LED Tube bulb (300 lumens) – 2 No c) LED Pendant lamp (100 lumens) – 2 No	100

Note* The Quantity mentioned are indicative only and it may increase or decrease based on Requirements

Date:

Place: Dimapur

(Dr.V.Sivakkumar)
Deputy Director (P)
Weavers' service Centre

PROPOSAL SUBMISSION FORM

[Location, Date]

To
The Director,
Weavers' Service Centre,
Lane-3, Toluvi Village,
Dimapur, Nagaland
PIN-797112.
8547869567

Sir,

We, the undersigned offer for supply of Looms / Accessories and lighting units for the Block Level Handloom Clusters being implemented in States under National Handloom Development Programme (NHDP) / Comprehensive Handloom Cluster Development Scheme (CHCDS). in accordance with your Request for Proposal dated [Date]. We are hereby submitting our Proposal.

We understand you are not bound to accept any proposal you receive.

Yours sincerely,

Authorized Signature:

Name and Title of Signatory:

Name of Firm:

Address:

Email:

Name of Contact Person:

Email:

Telephone:

Mobile:

Fax:

Address:

DISCLAIMER

Though adequate care has been taken in preparation of this Expression of Interests (EoIs) document, the Consultancy Company / Firm submitting detailed techno- commercial proposals in response to this EoIs should satisfy itself that the information provided in the EoIs document is complete in all respects.

Office of Development Commissioner for Handlooms, Ministry of Textiles, Weavers' Service Centre, Dimapur does not make any representation or warranty as to the accuracy, reliability or completeness of the information in this Request for Proposal document.

Neither O/o D. C. Handlooms, Weavers' Service Centre, Dimapur nor its employees will have any liability to any prospective Consultancy Company/ Firm or any other person under the law of contract, tort, the principles of restitution or unjust enrichment or otherwise for any loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in this Request for Proposal document, any matter deemed to form part of this Request for Proposal document, the award of the Assignment, information or any other information supplied by or on behalf of D. C. Handlooms, Weavers' Service Centre, Dimapur or their employees, to any consultant or otherwise arising in any way from the selection process for the Assignment.

Office of Development Commissioner for Handlooms, Weavers' Service Centre, Dimapur reserves the right to withhold or withdraw the process at any stage with intimation to all who submitted the Request for Proposal Application.

Office of Development Commissioner for Handlooms, Weavers' Service Centre, Dimapur reserves the right, without any obligation or liability, to accept or reject any or all the bids at any stage of the process, to cancel or modify the process or change/modify/amend any or all provisions of this Request for Proposal Document, at any time, without assigning any reason whatsoever.

Sd/-
Dy. Director / Head of Office, WSC-Dimapur

**AGENCY DETAILS AND BID DOCUMENTS
(To be submitted in Firm's own letter head)**

Sr. No.	Description of Facts	Documents /Information
01	Name of Agency	
02	Location of Head office and own field offices	
03	Name of the Authorized persons, who may sign on the tender documents	
04	Full Communication (Postal) address of the Agency/ Firm	
05	Telephone Nos. Office	
06	Telephone Nos. Residence	
07	Mobile No:	
08	e-mail id	
09	Legal Status: Please specify as to whether Agency is a sole proprietorship or partnership firm or company (Pvt. Or Public) or any other form etc.	
10	Date of incorporation of Agency	
11	GST No.	Yes/No
12	Permanent Account Number (PAN)	Yes/No
13	Annual Turnover for the last 3 years. (Please attach the proof of audited profit & loss account as well as balance sheet of each year, duly signed by the authorized person and stamped by seal of Agency).	Yes/No
14	Accepted the terms and conditions of the said tender notice.	Yes/No
15	Whether Agency or any other entity with which any of its Director/Partner or proprietor etc. are / have been associated or any Director/Partner etc. had ever been convicted for any offence by any court of law at any point of time. Give details, if any.	Yes/No
16	Whether Agency and or its Directors/Partners etc. are black listed by any Government Departments/ Organizations as on date. Give Details, if any	Yes/No
17	Details of Earnest Money Deposit (Enclose DD/BG)-Ref.No, Date, Issuing Bank, Branch, Amount.	

This is to certify that, I/we before signing this bid documents; we have carefully read the contents of the Bid Document and fully understood that, all the terms and conditions contained therein and undertake myself/ourselves to abide by the same.

I /We hereby declare that the information /facts provided is true, correct and to best of my/our knowledge and belief.

In case any information /facts found to be incorrect, misleading or factually wrong, Office of Development Commissioner for Handlooms is empowered to take any decision /action, as deemed fit.

Note: Please strike out Not Applicable (N/A) against the columns, which does not relate, while filling up the above formats.

Signature of Bidder

Date:

Place:

Name of Bidder

Name of the firm/agency

Seal of Bidder

EOI ACCEPTANCE LETTER

(To be given on Company Letter Head)

Date:

To,
The Dy. Director,
Weavers' Service Centre,
Lane-3, Toluvi Village,
Dimapur – 797112.

Sub: Acceptance of Terms & Conditions of EoI.

Ref.No.: EOI Notice No. WSC/DIM/NHDP/HSS-5(21)/848, DATED 20.07.2018

Name of EOI: Empanelment as eligible supplier for supply of Handlooms/Accessories and Lighting Unit to the weavers of the Nagaland State under National Handloom Development Programme (NHDP).

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'EOI' from the web site(s) namely:

_____ as per your advertisement, given in the above-mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organizations too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.

6. I / We certify that all information furnished by our Firm is true & correct and, in the event, that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

FORMAT FOR POWER OF ATTORNEY FOR THE AUTHORISED SIGNATORY

(To be submitted in Firm's own letter head)

To,
The Dy. Director,
Weavers' Service Centre,
Lane-3, Toluvi Village,
Dimapur – 797112.

Dear Sir,

With reference to EOI Notice No. WSC/DIM/NHDP/HSS-5(21)/848, DATED 20.07.2018; Tender id....., we hereby authorize the following person as authorized signatory to carry out necessary bid formalities with your office and authorize to sign the bid documents and contract/ agreement.

Thanking you,

Yours faithfully

Place:

Date:

(Signature with Company's seal)

Name:

Designation:

UNDERTAKING ON BLACKLISTING

(To be submitted in Firm's own letter)

It is certified that my firm/agency/company has never been black listed by any of the Departments/Autonomous Institutions/Universities/Public Sector Undertaking of the Government of India or State Government and no criminal case is pending against the said firm/agency as on date. If found any such hidden black listing details, the Weavers' Service Centre, Dimapur may take appropriate action against our firm/agency/company.

Signature of the Bidder:

Place:

Name of the Signatory:

Date:

Name of the Firm/agency:

Seal of the Firm/Agency:

FINANCIAL BID**

(To be submitted in firm's own letter head)

The Standard EXCEL Sheet of Financial Price Schedule format (BoQ) has been provided in the Central Public Procurement portal. The Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Hence, the bidders are required to download the EXCEL Sheet of Price Schedule file, open it and complete the coloured (unprotected) cells with their respective financial quotes in Indian Rupees and other details (such as name of the bidder).

It is instruction and no other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. However, the uploaded documents must be digitally signed.

If the Standard EXCEL Sheet of Price Schedule format file is found to be modified by the bidder, the bid will be rejected.